

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (for example 2013-14)

2012-13

#### I. Details of the Institution

1.1 Name of the Institution

**Anwarul-Uloom College**

1.2 Address Line 1

11-3-918, New Mallepally,  
Hyderabad-500-001, Telangana State

Address Line 2

11-3-918, New Mallepally,  
Hyderabad-500-001, Telangana State

City/Town

Hyderabad City

State

Telangana

Pin Code

500-001

Institution e-mail address

audegreecollege@gmail.com  
ahbg195@gmail.com

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
 (For Example EC/32/A&A/143 dated 3-5-2004.  
 This EC no. is available in the right corner- bottom  
 of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

## 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.84	2010	2015
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

03/08/2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2010-2011 submitted to NAAC on (26/02/2016)
- ii. AQAR 2011-2012 submitted to NAAC on (04/03/2016)

## 1.9 Institutional Status

University State  Central  Deemed  Private Affiliated College Yes  No Constituent College Yes  No Autonomous college of UGC Yes  No Regulatory Agency approved Institution Yes  No 

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women Urban  Rural  Tribal Financial Status Grant-in-aid  UGC 2(f)  UGC 12B Grant-in-aid + Self Financing  Totally Self-financing

## 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

BBA with Commerce

1.11 Name of the Affiliating University (*for the Colleges*)

Osmania University

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University

University with Potential for Excellence

-

UGC-CPE

-

DST Star Scheme

-

UGC-CE

-

UGC-Special Assistance Programme

-

DST-FIST

-

UGC-Innovative PG programmes

-

Any other (*Specify*)

-

UGC-COP Programmes

-

**2. IQAC Composition and Activities**

2.1 No. of Teachers	31
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	20
2.4 No. of Management representatives	1
2.5 No. of Alumni	6
2. 6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	19 (BOS)
2.9 Total No. of members	10
2.10 No. of IQAC meetings held	4

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

Rs.3.0 Lakhs for XII Plan period

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

**SEMINAR ON**  
**“INTERNAL QUALITY – WAYS AND**  
**MEANS OF ACHIEVING IT”**

2.14 Significant Activities and contributions made by IQAC

1. One Institutional Seminar organised
2. Examination Reforms introduced through computerization of a large section of data
3. Induction program for I-Semester students
4. Exit Meeting for VI Semester students
5. Placement drive for V and VI semester students
6. Academic Audit of Faculty Members

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

## Plan of Action by IQAC/Outcome

Plan of Action	Achievements
1. Academic Audit of Faculty members	Implemented
2. Continuous Evaluation	Conducted
3. Work Audit of Non-Teaching Staff	Done
4. RUSA Application Submission	Submitted

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

All these suggestions were implemented after due approval from Statutory bodies.

## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	7		7	7
UG	15	4	3	3
PG Diploma				
Advanced Diploma				
Diploma	2	4	4	3
Certificate	2	1	1	
Others	2	1	2	
<b>Total</b>	28	10	17	13
Interdisciplinary				
Innovative				

\*IQAC has recommended all department heads to introduce new courses.

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2 Semester Per Year For All Streams
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision done in BOS in all Departments & then presented in Academic Council for approval and the same is documented both by COE and respective departments. The revised syllabus is approved by the duly constituted Academic Council every year.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

A guest faculty member has been made in charge of physical education for girls.

The IQAC recommended the appointment of full time lady physical director for girl students.

In view of the growing demand from students and based on the need to develop their potential in various sports and games, this recommendation was made.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
85	71	7	7	-

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
26	1	9	0	0	0	0	0	18	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

20

17

17

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	7	10
Presented papers	1	9	-
Resource Persons	1	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

In 2012-13, several innovative processes were introduced by various departments, at the behest of IQAC. These include the increased use of technology for classroom teaching, employing audio-visual tools and methods to supplement teaching and to encourage the students to browse the net for study material on various topics.

2.7 Total No. of actual teaching days

during this academic year

180
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

All internal Assessment is Open Book Exams
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

92
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90
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77
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2.10 Average percentage of attendance of students

75%-80%
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2.11 Course/Programme wise distribution of pass percentage :

<b>Title of the Programme</b>	<b>Total no. of students appeared</b>	<b>Distinction</b>	<b>I Division</b>	<b>II Division</b>	<b>III Division</b>	<b>Pass %</b>
M.A (ECONOMICS)	13	4	8	-	-	100
M.A (HISTORY)	23	16	6	-	-	96
M.COM	31	4	19	2	-	81
M.SC(BOTANY)	10	1	7	1	-	90
M.SC(PHYSICS)	14	1	3	1	-	36
M.SC(CHEMISTRY)	4	-	3	-	-	75
M.SC(MATHEMATICS)	9	1	3	1	-	56
M.SC(BIOTECHNOLOGY)	-	-	-	-	-	-
M.SC(NUTRITION & DIETETICS)	-	-	-	-	-	-

Title of the Programme	Total no. of students appeared	Distinction	I Division	II Division	III Division	Pass %
B.COM (GEN)	272	-	39	203	22	97
B.COM (COMP)	315	-	66	226	10	96
B.COM(E-COM)	14	-	03	07	02	86
B.COM(U/M)	15	-	02	10	-	80
B.B.A	-	-	-	-	-	-
B.SC (MPC)	09	-	04	05	-	100
B.SC (MPE)	08	-	04	-	-	50
B.SC (MPCS)	20	-	16	-	-	80
B.SC (MECS)	45	-	31	08	01	89
B.SC (BZC)	38	-	34	01	01	95
B.SC (NZC)	-	-	-	-	-	-
B.SC (BMC)	05	-	04	01	-	100
B.A(EPP)	23	-	12	08	02	96
B.A(HPML)	17	-	16	01	-	100
B.SC(CSE)	10	-	08	-	01	90

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Micro teaching
2. Faculty Development Program
3. Orientation Program

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	4
HRD programmes	1
Orientation programmes	1
Faculty exchange programme	3
Staff training conducted by the university	3
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	1
Others	50

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	62	48	-	65
Technical Staff	3	7	-	7

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Department of Commerce is associated with Telugu Academy
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#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	4	-	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	-	-	-	4
Sponsoring agencies	-	-	-	-	Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
1	-	-	1	-	-	-

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

1

6

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

1

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

90

State level

-

National level

-

International level

-

3.22 No. of students participated in NCC events:

University level

-

State level

210

National level

10

International level

-

3.23 No. of Awards won in NSS:

University level

-

State level

-

National level

-

International level

-

## 3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="10"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

## 3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="2"/>	NSS	<input type="text" value="3"/>	Any other	<input type="text" value="3"/>

## 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension services of AUC includes

- NSS
- NCC
- Village on the outskirts of the city,
- Conducting Community Health Awareness Camps
- Organizing Eye-Camps and Dental Checks
- Regular sanitation and Cleanliness drives.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3Acres	-	-	3Acres
Class rooms	68	15	Management	83
Laboratories	20	-	-	20
Seminar Halls	6	-	-	6
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	115	20	Management	135
Value of the equipment purchased during the year (Rs. in Lakhs)	61,74,470	15,68,935	Fee Only	77,43,405
Others	-	-	-	-

#### 4.2 Computerization of administration and library

IQAC has recommended the digitization of library along with bar code system

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	34908	3086589.86	569	164761.36	35477	3251350.22
Reference Books	500				500	
e-Books						
Journals	40				40	
e-Journals						
Digital Database	30		30		60	
CD & Video						
Others (specify)	60				60	

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	115	2	2	10	2	8	19	-
Added	50	1	1	2	1	2	1	-
Total	165	3	3	12	3	10	20	-

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer awareness program for Teaching and Non-Teaching staff completed.
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## 4.6 Amount spent on maintenance in lakhs:

i) ICT	25,18,835
ii) Campus Infrastructure and facilities	44,17,634
iii) Equipment	5,42,988
iv) Others	7,27,896
<b>Total:</b>	<b>82,07,353</b>

**Criterion – V****5. Student Support and Progression**

## 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Conducted induction for I-Semester students

Held orientation program for fresh recruits in faculty members

Exit meetings for VI-Semester students

Parent Teacher meetings

Soft skills program for final year students

## 5.2 Efforts made by the institution for tracking the progression

Feedback from students

Student's appraisal by faculty

Counselling

Complaint Box

## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3082	753	-	-

(b) No. of students outside the state      5     

(c) No. of international students     

	No	%		No	%
Men	92	95.83	Women	4	4.17

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3712	36	10	32	7	3797	3808	14	5	1	7	3835

Demand ratio 1:1.5      Drop-out 1.45

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

<p>Extensive Coaching Classes are conducted regularly under the supervision of Mr.K.Felix-Coordinator.</p> <p>Guidance to students UPSC/APPSC</p> <p>Centre for competitive exams to coach the students for Central and State Civil Services</p> <p>Centre for English language teaching (CELT) with language laboratory</p>
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No. of students beneficiaries

220

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Cell established
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No. of students benefitted

5.7 Details of campus placement

592

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

13	1490	565	27
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## 5.8 Details of gender sensitization programmes

5.9	Under the gender sensitization programme initiated by the UGC
	1. Two faculty members ( Dr.Vijaya Govind , Wardha Wahajunnisa) were selected as teacher trainers for UGC
	2. Lecture on Sexual Harassment by Prof.Shushula Kaushik of UGC
	3. Orientation programme and Female Health programme for girls

## 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

## 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	UG=1,413 PG=134	UG=99,36,740.00 PG=11,23,445.00
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

## 5.11 Student organised / initiatives

Fairs : State/ University level National level International level  
 Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- Pulse Polio Awareness programme
- Sanitation and Cleanliness
- Eye Camps
- Janawada village road laying programme ( Adopted village R.R.Camps)

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Anwarul Uloom College is committed

- **To develop knowledgeable citizens** with multidisciplinary global competencies.
- **To integrate in the students the ennobling virtues** of truth, fairness, tolerance and co-operation that leads them to serve the underprivileged.
- **To sensitize in the students a sense of appreciation** of traditional and cultural inheritance.
- **To create and maintain an environment of excellence in education through** technological advancements & effective pedagogy.

6.2 Does the Institution has a management Information System

Yes

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

BOS  
 Academic Council  
 Guest Lectures  
 Computer Aided Teaching Initiatives

#### 6.3.2 Teaching and Learning

IQAC monitors the teaching and learning processes of all the departments closely right through the year

#### 6.3.3 Examination and Evaluation

Continuous Semester wise evaluation  
 Assignments and projects - Mini/Major Projects  
 Seminars  
 Open book system during the internals  
 Mock presentation for evaluation

#### 6.3.4 Research and Development

Ph.D candidates  
 1. Mr. Aseem Khan 2. Mr. Ahmed Mohiuddin 3. Mr. Mazher Uddin 4. Mr. Zakir 5. Mr. Ismail  
 6. Mr. Ehtesham 7. Mr. Felix 8. Mr. Ameenuddin 9. Mrs. Shoba Rani 10. Maschender Goud

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

IQAC has recommended setting up of an Audio-Visual Centre with 15 Systems  
 22 Systems upgraded  
 Physical Infrastructure will be created based on need

### 6.3.6 Human Resource Management

HR Cell in place

### 6.3.7 Faculty and Staff recruitment

HR Cell conducts the recruitment of Teaching and Non-Teaching staff

After the publication of a Newspaper Advertisement, a selection panel recruits suitable candidates who are then put through a demonstration session.

Referrals of good candidates are also considered.

The recruitment of Non-Teaching Staff is along the same lines without the demonstration session.

Both the Teaching and Non-Teaching staff members are encouraged to pursue higher studies

There is a Performance Appraisal System in place.

### 6.3.8 Industry Interaction / Collaboration

Ms.Sandhya Rani was appointed in Nov-2012 was appointed to strengthen interaction with industry and take up collaboration initiatives

### 6.3.9 Admission of Students

An admission committee is formed every year to look after the process of admissions

## 6.4 Welfare schemes for

Teaching	a.Children of 100 employees are provided education free of cost b.Fee concessions on a case by case basis in the discretionary quota of the Principal
Non teaching	a.Children of 100 employees are provided education free of cost b.Fee concessions on a case by case basis in the discretionary quota of the Principal
Students	Government Scholarships and Concessions

## 6.5 Total corpus fund generated

Nil
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## 6.6 Whether annual financial audit has been done

Yes

No

## 6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	C.A
Administrative	No	No	Yes	C.A

## 6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes      Yes      No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As an autonomous college,

- The entire examination branch has been computerized. The IQAC has suggested for new software to be introduced to modernize the existing system. Reforms were brought in the moderation policy.
- 0.5 Grace marks were allotted
- Online posting of Internal Assessment and Paper Setting marks
- Online Question Paper Setting

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

AUC has a very active alumni association, which extends comprehensive support, covering all aspects of the institutions functioning. The association is headed by Dr.Mir Moazzam Ali & meets regularly to support the initiatives of the college, be it with respect to academics, infrastructure or extension activities.

6.12 Activities and support from the Parent – Teacher Association

AUC has a very dynamic Parent Teacher Association, which not only meets regularly but also gives valuable feedback from time to time. The Parent Teacher Association is headed by Mrs Abida Nashreen M/o Mohid Anwar and many of its suggestions especially with respect to curriculum design & classroom teaching are taken up for review by HOD's & implemented.

6.13 Development programmes for support staff

Adult Literacy Programme

Computer Awareness Programme by Mrs.Yasmeen Banu

Physical Fitness Programs conducted by Lady Physical Director Mrs.Parveen Bano

## 6.14 Initiatives taken by the institution to make the campus eco-friendly

- . IQAC has recommended, rainwater harvesting & its recommendation were taken by the management.
- . IQAC has also recommended the introduction of solar energy to make the campus eco-friendly in energy consumption.
- . On the recommendations of IQAC, saplings were planted in the campus and as part of extension activity in the neighbourhood also.

**Criterion – VII****7. Innovations and Best Practices**

## 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Internal academic and administrative audit is being done continuously
- Ongoing ICT Training Programs provided for Class-III staff
- Language Proficiency Program to faculty and administrative staff

## 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As per attached Annexure

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Introduction of Open Book System for Internal Assessment

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

## 7.4 Contribution to environmental awareness / protection

Guest lectures/Workshops and Seminars were conducted on various topics on environmental awareness

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

-

**8. Plans of institution for next year**

IQAC recommended

Up gradation of equipments in all laboratories

Gym

Construction of additional class rooms

Online assignment

Name : Dr.Y.Satya Narayana

Name :Mr. Mohd.Mazheruddin

Dr.A.Vijaya Govind

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC